



Tuesday 12th April 2016

Dumfries Ice Bowl Curling Association

Monthly Meeting Minutes

King Street, Dumfries

1. **Present** : John Graham, Kenny Murray, Mike Baird, Fiona Hardie, Steve McLaren, Kenny Murray, Brenda Sillars, Graham Sloan, Hazel Smith, John Smith.
2. **Apologies** : Iain Gallacher, Nancy Gallacher, Billy Green, Jim Hogg, Rosemary Lenton, David McKie
3. **Minutes of Last Meeting** : Proposed by Steve McLaren

Seconded by Brenda Sillars

A 'Partnership Plan' list had been drawn up by the Chair and the Development Officer.

This was based on previous decisions by DIBCA and also good practice in facility processes.

The document drew together the main points which had been identified as 'desirable' within the curling hall and lounge. By identifying these issues it was hoped this would ensure that there was continuity in business planning in relation to the facility. This had been presented to the facility management by the Chair for consideration. It would appear this was well received as it provided both parties with a foundation to work on and targets to work to. The facility management were going to look at it and it would be further discussed. Once it was finalised by the facility management and the DIBCA committee it could be used as a template in the future for business decisions. A draft copy of the DIBCA proposal is attached.

The AGM date was changed from Tuesday 17th May to Monday 16th May, at 7.00pm. This was to allow the Treasurer to be present and answer any queries.

4. Agenda Items:

- **Monthly Draw** : A well presented draft document was provided by the Treasurer on the proposed draw.
- The document indicated a £2.00 per month charge and discussion took place around this. While there were merits for both DIBCA and the prize winners in having a larger prize and funds there was a concern that it would put off some curlers. It was agreed that the first year we would

charge £1.00 per chance with people entitled to buy as many chances as they wished. Consideration would be given after running it for one year to identify whether participants would wish for a £2.00 per month charge.

It was agreed that this would be included in the DIBCA Annual Report.

- **Changes agreed to the Rules were**
 1. Cost to be £1 per month, £12 per year.
 2. 2 : 1st and 2nd Prizes only.
 3. 6 : Add : 1st of the next month for new members. The first prize draw will be in October.
 4. 8. A Monthly draw will be made and witnessed by, a named, independent person.
- **Changes to Constitution** : Kenny Murray proposed that the Constitution needed to be streamlined and updated to suit the current business needs. Identification of how to achieve the business aims need to be made first, a Special General Meeting could then be held at the beginning of the season to review the Constitution. Fiona offered to help Kenny with this.
- **Winners Boards Update** : A request was made for two more boards for the Mixed Doubles and Skins – to go to Rosemary to see if funds are available.
- 5. **AOCB** : Curling Fees and Charges for next year : A report provide by James Cox the facility management was discussed. They had put forward a proposal that the charges would be rounded up and this would see a £1 increase for adults and 50p for children. The facility were prepared to agree that this would be fixed for at least two years and hopefully for three however they were prevented from confirming the third year at this time. This followed precious discussion in earlier years where it had been identified that curlers and staff preferred that any charges did not involve ‘odd figures’ in charges. All agreed to this proposal.
- **RCCC News** :
 - The ladies branch AGM is on Tuesday 10th May at 2.00pm at the Dean Park Hotel, Kirkcaldy.
 - The RCCC AGM is on Saturday 18th June at 2,00pm at Braehead Curling Glasgow.

Meeting Closed at 8.30pm

Next Meeting is on Tuesday 10th May

DIBCA PARTNERSHIP

with

Dumfries Ice Bowl

February – May

2016

May- September

2016



Information

This is a proposal for an agreement between the Ice Bowl Management and DIBCA which will provide a framework for the curling aspect of the facility business.

Contents Page

1. [Complete Paint Work in Surround walls](#)
2. [Ice Removal Plan](#)
3. [Roof Edges - Insulator Foil](#)
4. [White Surround Boxes – Maintenance](#)
 - i. Exit Gates /Wheels
5. [Roller Door Improvements](#)
6. [Fire Doors sealed](#)
7. [Energy Savings](#)
8. [Lounge Update / Security](#)
9. [Electrical Work](#)
 - i. Camera Positions
 - ii. Time Clocks
10. [Update measuring equipment](#)
11. [Curling Lounge / hall](#)
12. [Update Score Boards](#)

1. Complete Paint Work in Surround walls

- 1) DIBCA to paint in the Ice Hall Surrounds
- 2) Paint Upper Level on outer walls
- 3) Seal Paint with outdoor weather seal
- 4) Seek Improvements on damp conditions on surround walls
- 5) Fill Gaps in walls to outside

2. Ice Removal Plan April 2016

1. Start date
2. Order of Tasks
3. Refer to Previous Documents [copies available from G Sloan]

3. Roof Insulator

1. Seek advice on reason for big space between edge of wall and roof foil
2. Identify if this would save air flow / prevent cold air / retain warm air

4. White Surround Boxes

1. Fix all missing edges
2. Fix missing feet
3. Stick down peeling graphics
4. Secure Counter Fronts
5. Consider these boxes as dividers between sheets
6. Install some boxes with wheels as gates at fire exits

5. Roller Door

Seal it properly

6. Fire doors

Need sealed

7. Energy Savings

1. Refer to Stuart Graham's report
2. Look into Curling Hall New designs
3. Replace lighting with LED
4. One system for heating and de-humidifiers
5. Concrete pad to replace sand based – will reduce summer time tasks and heating costs in removing the perma frost – spend to save

8. Lounge Update / Security

DIBCA would like to take ownership of the Curlers Lounge in order to improve the social aspect of curling. It would also like to improve the upkeep of the area as a club lounge which currently is not possible as a multi-use area within the building that currently staff struggle to keep to a high standard that is required for events and general use.

To achieve this we feel that it is essential that a lock be applied to the Curling Lounge to ensure it becomes safe area for developing as a club lounge.

9. Electrical Work

1. Electrical points to run time clocks
2. Enhanced power supply
3. Reposition end Cameras
4. Camera failures – fixed x 2 moveable cameras

10. Measuring Equipment

Update the measuring equipment to meet the higher standards expected and also provide our volunteer umpires with up to date equipment

11. Curling Lounge / Hall

1. Re-consider DIBCA to have this area for Club Lounge
2. Improve Curling hall Design to increase space and functionality with extra rooms
3. Wi-fi for public access
4. Photograph back drop

12. Score Boards

Score Boards have now moved to being electronic and it may be worthwhile considering having a replacement programme to change a certain number of scoreboards per annum which would include a function to automatically update the website